



ASSOCIATION INTERNATIONALE DE L'INSPECTION DU TRAVAIL
INTERNATIONAL ASSOCIATION OF LABOUR INSPECTION
ASOCIACION INTERNACIONAL DE LA INSPECCION DE TRABAJO
INTERNATIONALE VEREINIGUNG FUR ARBEITSINSPEKTION

الجمعية العالمية للتفتيش الشغل
МЕЖДУНАРОДНАЯ АССОЦИАЦИЯ ИНСПЕКЦИИ ПО ТРУДУ
国际劳动监察协会

Doc No A2122869

**Minutes from the Meeting of the Executive Committee (EC) of the
International Association of Labour Inspection (IALI)
held on 2 December 2021**

via MS TEAMS teleconference

Time:	0900 hrs to 1117 hrs (UTC) 1000 hrs to 1217 hrs (Germany, Spain, Switzerland) 1200 hrs to 1417 hrs (Moscow) 1600 hrs to 1917 hrs (Singapore) 1930 hrs to 2147 hrs (Adelaide)
Present:	Er Ho Siong Hin – President Mr Martyn Campbell – Secretary General Mr Christophe Iseli – Treasurer Dr Bernhard Räebel – Vice President Ms Ana Ercoreca de la Cruz – Vice President Ms Samantha Peace – Vice President Mr Pål H. Lund – Vice President Mr Ivan Shklovets – Vice President
Apologies:	Ms Denise Derdek – Vice President
Observers:	Mr Scott Brown – Secretariat

Agenda	Discussion
1	<p>Outcome: <i>Members noted the welcome and apologies.</i></p> <p>The President welcomed all EC Members to the meeting, noted apology from Vice President Denise. The President sought any additional items for discussion; no items were raised.</p>
2.1	<p>Outcome: <i>EC Members accepted the minutes from the EC Meeting held on 2 September 2021 as adjusted.</i></p> <p>The President introduced the topic and confirmed amendments had been provided to the minutes and were track changed for EC Member review. The President sought from Members any additional amendments and, none provided and the minutes confirmed as adjusted.</p> <p>Action item:</p> <p>0212 – 1 / 2.1: Final minutes to be distributed to EC Members.</p>
2.2	<p>Outcome: <i>EC Members noted the actions arising from the EC Meeting held on 2 September 2021.</i></p> <p>The President introduced the topic and noted most items had already been completed with the 3 outstanding actions tabled for discussion during this meeting.</p> <p>Vice President Pål asked in terms of item 3 / 4 is the webinar <i>The roles of labour inspectors in regard to migrant workers</i> if there were dates for additional webinars in French and Spanish.</p> <p>The President noted that the dates are determined by the presenters however they should be able to be facilitated in 2022. Vice President Ana advised she can start translating the presentation into Spanish if she is provided a copy.</p> <p>Action item:</p> <p>0212 – 2 / 2.2: Secretariat to provide presentation to Vice President Ana for translating into Spanish.</p>
3.1	<p>Outcome: <i>EC Members discussed and proposed potential topics for position papers for future webinars.</i></p> <p>The President introduced the topic and handed over to the Secretary General to lead the discussion.</p> <p>The Secretary General noted specific task 15 from the <i>IALI Action Plan for the Future: 2021 – 2024 and Beyond</i> call for two webinars a year which; noted easily achieved.</p> <p>The Secretary General expressed a desire to build on from the presentation at the recent ASEAN Occupational Safety and Health Network (OSHNET) meeting on sexual harassment in the workplace as a safety risk. This is an emerging area in Australia for regulators and there is an opportunity for this to be completed quickly and presented from Australia. With EC Member agreement, along with the new IALI website there could be an IALI YouTube channel created and aligned to the LinkedIn and Twitter pages.</p> <p>President opened to the floor for comments from EC Members, who suggested the following topics:</p> <ul style="list-style-type: none"> • Workplace violence, including sexual violence, discrimination, and harassment as a safety risk.

- Challenges for Labour Inspection arising from Net Zero changes within the working environment from manufacturing through to waste, recycling and the associated safety risks.
- Challenges from distance monitoring for labour inspection, the application of emerging technology for inspections, worker registrations, using E-services and apps to update businesses on legislative changes.
- Cooperation between regulators concerning accidents involving migrants.
- Working from home – challenges for inspectors
- Travelling between home office and main office – traffic accidents; are they work related or not.

The President reminded EC Members that position papers must first be created on a high level and broad based to represent all labour inspectorates. Once the position papers are drafted and approved at an EC Meeting, the position papers will then be developed into webinars. The President requested the EC Members who proposed a topic to prepare a draft position paper.

Action item:

0212 – 3 / 3.1: EC Members to provide draft position papers to the Secretariat for tabling at the next EC Meeting.

3.2

Outcome: *EC Members agreed to the changes proposed by Vice President Ivan Shklovets*

The President introduced the topic and the proposed new specific tasks from Vice President Ivan. The proposed additions are point 18 through to 22.

- *18. Consideration of the possibility of financial support for the activities of regional alliances of labour inspections by the IALI and the ILO*

The President outlined the money generated by IALI is from membership fees. It was noted of the 100 odd members, only 30 to 40 Members pay the annual fees. This may present challenges for providing Regional Delegates with financial assistance for activities of regional alliances. The Treasurer advised previous annual budget was 8000 Swiss Francs for Regional Delegate re-imbursments.

Vice President Ivan clarified the financial assistance is for Regional Delegates to attend regional alliances, meetings, and events on behalf of IALI. Vice President Ivan suggested the word financial be removed from the specific task and only have provide support.

- *19. Development of membership in the Association in terms of attracting member countries of regional alliances of labor inspections to IALI, as well as, in order to increase the financial sustainability of IALI, to promote the entry of regional alliances to Association as a permanent member.*
- *20. Development of regional alliances by inviting neighboring states to existing alliances.*
- *21. Encouraging the introduction into the activities of regional alliances of an associate membership mechanism similar to that established by the IALI Statutes.*

Vice President Ivan advised in the Regional Alliance of Labour Inspection – Commonwealth of Independent States and Mongolia (RALI – CIS and Mongolia) is an alliance of 10 Members, with 7 also being IALI Members. This specific task is about increasing membership of the regional alliance members in IALI by having a

focus on Regional Delegates encouraging countries to take up membership.

The President thanked Ivan and noted that 19, 20 and 21 are aimed toward expanding IALI's reach and engaging an increase of members. While the IALI Statutes does allow for alliances to join IALI as a paying member, most alliances, being non funded associations are usually joining IALI as non-fee-paying members. Regional Delegates encourage alliance countries to join IALI. It was proposed for the creation of Associate Member along with Permanent Member, for regional alliances.

- 22. *Promoting the implementation of the International Common Principles for Labour Inspection in the activities of regional alliances.*

The IALI paper *International common principles for labour inspection* is an important paper for IALI to promote with regional alliances. The President advised he promotes this whenever he is representing IALI in regional meetings across the ASEAN network.

Vice President Ivan provided in response to the 50th Anniversary a template called "*Model structure for providing information on a current Regional Alliance of Labour Inspections*". Vice President Ivan highlighted that the template has 16 sections and there is a plan for the alliance to present their work highlighted in the document.

Vice President Ivan also suggested having the regional alliances information collated as a survey for inclusion in the 50th Anniversary coffee table book.

The President thanked Vice President Ivan for the template and the suggestions and asked for this to be explored further out of session.

Action items:

0212 – 4 / 3.2: Secretariat to update the *IALI Action Plan for the Future: 2021 – 2024 and Beyond* to incorporate the suggested additions.

0212 – 5 / 3.2: Secretariat to update create Regional Alliance Survey template from the template provide by Vice President Ivan Shklovets.

4

Outcome: *Members agreed to cost the 50th Anniversary ideas for discussion at the next meeting.*

The President introduced the topic and the successful outcomes from the meeting held to brainstorm ideas for the IALI 50th Anniversary before opening to the EC Members for additional comments.

Discussion around the potential budget. The President advised as IALI does not have a lot of funding, if possible, could EC Members source funding from their country for the items they were the lead. If funding is unable to be sourced, at the next EC Meeting, this can be discussed to determine which items to pursue.

Coffee Table Book:

- Vice President Ivan's suggested including regional alliances and inspectorates.
- It was decided to include a separate section for regional alliances, with information collected via the survey template discussed in agenda 3.2
- Question for Bernhard around if the book will include a map of current members.
- Bernhard will update his draft for the coffee table book to include the results of IALI's work and the IALI Members.

In-person conference:

- The Senior Labour Inspectors Committee (SLIC) will have its conference in May 2022 in France and the International Labour Organisation (ILO) conference is June 2022 in Geneva. There is only 6 months to prepare for the conference.
- The 2021 ILO conference was cancelled due to COVID-19 and it is still uncertain if the in-person event will be going ahead in 2022. Vice President Pål suggestion was for IALI to attend both events.
- Vice President Pål and Vice President Bernhard offered to approach the SLIC Secretariat to see if they can have IALI as part of their agenda or as a side event.
- The President advised that he would contact the ILO.

50th anniversary Logo:

- The President advised the EC Members that he had created some draft logos to be used to celebrate the IALI 50th Anniversary.
- There were 4 potential logos created, Vice President Bernhard also put forward a fifth suggestion.
- EC Members agreed to seek assistance from their communications teams and will provide to the Secretariat for sending out of session for approval.

The President thanked Members for their contributions towards the 50th Anniversary and that this will certainly assist in increasing the visibility of IALI.

Action item:

0212 – 5 / 3.2: Secretariat to update and create a Regional Alliance Survey template based on the template provide by Vice President Ivan Shklovets.

0212 – 6 / 4: EC Members to provide 50th anniversary logos to the secretariat.

5A

Outcome: *EC Members noted the deferment of the budget and Treasurer's update until the next EC Meeting.*

The President introduced the topic and handed over to the Treasurer to provide the budget update and Treasurer's report.

The Treasurer advised that unfortunately due to administrative problems with Swiss Bank, the handover from the previous Treasurer has not been finalised. This will hopefully be resolved in the next couple of days and a full update will be provided at the next EC meeting.

Action item:

No actions raised

5B

Outcome: *EC Members noted the update on the IALI Membership.*

The Treasurer advised requests for invoices have been received from the Philippines, Ukraine, USA and Russia and if Members are satisfied with invoices for the 2022 year, they will issued early 2022.

Vice President Pål enquired if there was a recruitment or advertisement to try and recruit new members. Vice President Sam seconded the idea and suggested for a letter from the President and

	<p>Secretary General talking about the benefits of being a paying member. EC Members agreed to the suggestion.</p> <p>Action items:</p> <p>0212 – 7 / 5b: Secretariat to draft a letter from the President & Secretary General for sending to the members to talk about benefit of being a paying member.</p> <p>0212 – 8 / 5b: Secretariat to send the member spreadsheet to the Treasurer.</p>
6	<p>Outcome: <i>EC Members noted the updates to the Calendar of Events.</i></p> <p>The President introduced the topic and handed over to the Secretary General to update on the IALI Calendar of Events.</p> <p>The Calendar of Events has been updated with events that Members have submitted to the Secretariat, please continue to send through so that this can be recorded.</p> <p>Action item:</p> <p>No actions raised.</p>
7.1	<p>Outcome: <i>EC Members approved for a letter inviting Regional Delegates to attend EC Meetings be drafted with specific terms of reference included.</i></p> <p>The President introduced the topic and provided an update on the recent meetings held with the Regional Delegates from China and the USA.</p> <p>Both Regional Delegates indicated a strong interest in working with IALI.</p> <p>The USA delegate Mr Zhao Li is keen to invite IALI to attend their regional events, in particular, with the G7, G20 and APEC. Using the template provided by Vice President Ivan will enable IALI to gather some more information on the North America alliances.</p> <p>The Chinese delegate was very keen to be able to attend IALI EC meetings. The President highlighted that traditionally EC Meetings have been attended by Technical Advisors in their capacity of providing technical advice to the EC.</p> <p>The President advised there is no issue with Regional Delegates attending the EC Meetings but if the meeting is face to face there may be challenges refunding the cost of their attendance.</p> <p>The President opened to the Members for views on Regional Delegates attending the EC Meetings.</p> <p>The Secretary General advised that in Australia there are meetings where Observers are invited to attend but they do not have voting rights. The IALI Statutes make it clear that people who are invited to attend EC Meetings do not have voting rights.</p> <p>Members discussed and agreed to allow all Regional Delegates to be invited to attend EC Meetings but:</p> <ul style="list-style-type: none"> • Only Executive Committee Members will have voting rights, and • Attendance to physical meetings will be at the expense of the Regional Delegate, and • A structured attendance to meetings proposed so when necessary, EC Members can discuss EC business without observers.

	<p>The President requested that Secretariat draft a letter with the terms of reference for Regional Delegates to attend the EC Meetings.</p> <p>Action item:</p> <p>0212 – 9 / 7.1: Secretariat to draft a letter for the Regional Delegates to attend as an observer and distribute out of session for EC Member approval.</p>
<p>7.2</p>	<p>Outcome: <i>Members supported IALI being a partner of the Vision Zero Summit 2022 Partner.</i></p> <p>The President introduced the topic and provided an overview of the request for the Vision Zero Summit in Japan for IALI to be a summit partner. The event will be a combined virtual and in-person, scheduled for 11 – 13 May 2022. If IALI elects to be a partner this will involve:</p> <ul style="list-style-type: none"> • IALI logo displayed on the event website. • 5 complimentary passes for IALI EC Members to attend the virtual event. • IALI to promote the event through IALI members. • Partner discount for IALI Members to attend the event <p>Members were supportive of IALI becoming a partner and agreed to nominate for attendance out of session.</p> <p>Action item:</p> <p>0212- 10 / 7.2: Members to nominate their interest to attend the Vision Zero Japan Summit to the President.</p>
<p>7.3</p>	<p>Outcome: <i>Nominations to represent IALI provided to the President.</i></p> <p>The President introduced the topic and provided Members with an overview of the request from the International Labour Organization (ILO). The President advised the meeting is scheduled for 13 to 16 December 2021 and he is unable to attend. The President sought an IALI EC Member to attend in his place.</p> <p>The President highlighted the meeting is looking at updating the guidelines on general principles of labour inspection and it is important for IALI to be involved in the discussion.</p> <p>The Secretary General and Vice President Sam volunteered to represent IALI at the virtual event.</p> <p>Action item:</p> <p>0212 – 11 / 7.3: President to send nominations to ILO of IALI Representatives for the ILO Meeting of Experts.</p>
<p>7.4</p>	<p>Outcome: <i>Members supported the 2 proposals.</i></p> <p>The President introduced the topic and provided EC Members with an update on the recent G20 meeting attended by the President. The President sought from EC Members approval for 2 proposals:</p> <ul style="list-style-type: none"> • Capability building programme for labour inspection to tackle psychosocial health, and • Develop guidelines for labour inspection to promote Vision Zero. <p>The President highlighted the capability building programme is to address a rising need for labour inspectors to be able to address mental health issues and psychosocial health issues.</p> <p>EC Members supported the two proposals and the President advised he will submit the proposals to the G20 for consideration.</p>

	<p>The President advised the G20 also have a competition running to design a G20 logo. Anyone who is interested please send through their submission to the President who will submit to the G20 for consideration.</p> <p>Action items:</p> <p>0212 – 12 / 7.4: President to communicate to G20 the 2 IALI proposals.</p> <p>0212 – 13 / 7.4: Members to provide to the President any G20 logos for consideration.</p>
<p>7.5</p>	<p>Outcome:</p> <p>The President introduced the topic and explained that the International Commission on Occupational Health (ICOH) approached IALI about attendance and representation at the Opening Ceremony for the 33rd International Congress on Occupational Health.</p> <p>The congress will occur from 6 to 10 February 2022. IALI has been invited to present a congratulatory speech at the opening. The ICOH are trying to improve the congress by making it more practical, with video presentations including one by the President on “Labour inspection and occupational health in future work”.</p> <p>ICOH and IALI have an existing Memorandum of Understanding (MOU) in place and the congress will be an opportunity to update this MOU.</p> <p>EC Members were supportive of IALI attending the congress and of signing an updated MOU. The President advised he would contact ICOH and request the updated MOU.</p> <p>Action item:</p> <p>0212 – 14 / 7.5: President to contact ICOH to communicate outcome and request an updated Memorandum of Understanding.</p> <p>0212 – 15 / 7.5: Check the Memorandum of Understanding ahead of signing.</p>
<p>8</p>	<p>Outcome: <i>Members noted the closing remarks of the President, and the next meeting invite will be communicated out of session.</i></p> <p>The President closed out the meeting and thanks the EC Members for their attendance.</p> <p>Action item:</p> <p>0212 – 16 / 8: Secretariat to send out meeting invite for meeting to be held in 3 months.</p>

Recorded by : Scott Brown, Secretariat
Vetted by : Martyn Campbell, Secretary General
Approved by : Er. Ho Siong Hin, President
Date : 17 December 2021



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Actions arising from the Meeting of the EC of IALIA – held on 2 December 2021

Reference / Agenda item	Action	Responsibility	Due Date	Status
0212 – 1 / 2.1	Final minutes to be distributed to EC Members.	Secretariat	24 December 2021	Completed
0212 – 2 / 2.2	Provide presentation to Vice President Ana for translating into the Spanish presentation.	Secretariat	14 December 2021	Completed
0212 – 3 / 3.1	Provide draft position papers to the Secretariat for tabling at the next EC Meeting.	EC Members	18 January 2022	In progress
0212 – 4 / 3.2	Update the <i>IALI Action Plan for the Future: 2021 – 2024 and Beyond</i> to incorporate the suggested additions.	Secretariat	18 January 2022	In progress
0212 – 5 / 3.2	Update and create Regional Alliance Survey template based on the template provide by Vice President Ivan Shklovets.	Secretariat	18 January 2022	In progress
0212 – 6 / 4	Provide 50 th anniversary logos to the secretariat for distributing out of session for approval.	EC Members	14 January 2022	In progress
0212 – 7 / 5b	Draft a letter from the President & Secretary General for sending to the members to talk about benefit of being a paying member.	Secretariat	16 December 2022	In progress

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Secretary-General: Martyn Campbell, SafeWork SA, 33 Richmond Road, Keswick, SA 5035
Treasurer: Christophe Iseli, Secrétariat d'Etat à l'économie SECO, Holzikofenweg 36, 3003 Bern, Switzerland

<http://www.iali-aiit.org/en/index.htm>

Reference / Agenda item	Action	Responsibility	Due Date	Status
0212 – 8 / 5b	Send the member spreadsheet to the Treasurer.	Secretariat	3 December 2021	Completed
0212 – 9 / 7.1	Draft a letter for the Regional Delegates to attend as an observer and distribute out of session for EC Member approval.	Secretariat	17 December 2021	<i>In progress</i>
0212- 10 / 7.2	Nominate interest to attend the Vision Zero Japan Summit to the President.	EC Members	4 December 2021	Completed
0212 – 11 / 7.3	Nominations of IALI Representatives for the ILO Meeting of Experts to be provided to ILO.	President	DD December 2021	Completed
0212 – 12 / 7.4	President to communicate to G20 the 2 IALI proposals.	President	8 December 2021	Completed
0212 – 13 / 7.4	Members to provide to the President any G20 logos for consideration.	EC Members		Completed
0212 – 14 / 7.5	President to contact ICOH to communicate outcome and request an updated Memorandum of Understanding.	President	24 December 2021	<i>In progress</i>
0212 – 15 / 7.5	Check the Memorandum of Understanding ahead of signing.	Secretariat	31 January 2022	<i>In progress</i>
0212 – 16 / 8	Meeting invites for next EC Meeting to be sent out of session.	Secretariat	24 December 2021	<i>In progress</i>