



ASSOCIATION INTERNATIONALE DE L'INSPECTION DU TRAVAIL  
INTERNATIONAL ASSOCIATION OF LABOUR INSPECTION  
ASOCIACION INTERNACIONAL DE LA INSPECCION DE TRABAJO  
INTERNATIONALE VEREINIGUNG FUR ARBEITSINSPEKTION

الجمعية العالمية للفقد الشغل  
МЕЖДУНАРОДНАЯ АССОЦИАЦИЯ ИНСПЕКЦИИ ПО ТРУДУ

国际劳动监察协会

Doc No A2007771

**Minutes from the Meeting of the Executive Committee (EC) of the  
International Association of Labour Inspection (IALI)  
held on 2 September 2021**

**via Zoom teleconference**

Time:	0800 hrs to 0950 hrs (UTC) 1000 hrs to 1150 hrs (Germany, Spain, Switzerland) 1100 hrs to 1250 hrs (Moscow) 1600 hrs to 1750 hrs (Singapore) 1730 hrs to 1920 hrs (Adelaide)
Present:	Er Ho Siong Hin – President Mr Martyn Campbell – Secretary General Mr Christophe Iseli – Treasurer Dr Bernhard Räebel – Vice President Ms Ana Ercoreca de la Cruz – Vice President Ms Denise Derdek – Vice President Mr Pål H. Lund – Vice President Mr Ivan Shklovets – Vice President
Apologies:	Ms Samantha Peace – Vice President
Observers:	Mr Alvian Tan – Secretariat Er Nicholas Yip – Secretariat Mr Scott Brown - Secretariat

Agenda	Discussion	<u>Action by</u>
1	<p><i>The Members <b>Noted</b> the additional item added to the agenda.</i></p> <p>The President welcomed new and returning Members. The President advised that Bernhard had requested a nomination for appointment of technical advisor be added to the agenda. Members agreed. This will be discussed later.</p>	
2	<p><i>The Members <b>Noted</b> the minutes from the previous meeting.</i></p> <p>The President introduced the topic and asked if there were any adjustments from Members who had been present at the meeting. No adjustments requested and Minutes for EC Meeting held 12 July 2021 taken as For Information.</p>	
3a	<p><i>The Members <b>Accepted</b> the Summary Report from the General Assembly and <b>Noted</b> that the next update will be at the next General Assembly.</i></p> <p>The President introduced the topic and asked if everyone had reviewed. Slight amendment sent through prior to the meeting. Amendment was to page 3 section 2 clarifying the number of Member States cited by ILO.</p> <p>Members accepted and adopted the Summary Report and noted the report will be refreshed at the next General Assembly. The accepted summary report will be made available on the IALI website.</p>	
3b	<p><i>The Members <b>Noted</b> the Results of the EC Election 2021.</i></p> <p>The President introduced the topic, advising that this is a formal record of the number of votes for each candidate including those not elected. This is because as per the statutes if a position becomes vacant the election results are used by the Executive Committee to determine who will be elected to the vacated position.</p> <p>Pal enquired if his email address had been corrected on the record. This had been actioned by the Secretariat.</p>	
3c	<p><i>The Members <b>Agreed</b> to provide to the Secretariat out of session any ongoing activities or specific tasks they wish to volunteer to lead.</i></p> <p>The President introduced the topic of the 3 year action plan and that this had been discussed at the recent General Assembly. The President advised that it is the Executive Committee (EC) who determines the direction and actions to be taken.</p> <p>The President opened to the floor for EC Members to advise if there were any areas where they have a special interest in. EC Members to indicate to take the lead on some of these tasks. No need to decide now but if there is something that members are keen to take on, please let Secretariat know.</p>	

### **Ongoing Activities (page 3):**

*Number 3 – engage with and provide support to regional groups.* The President highlighted that Ivan has experience in this field, especially in Russian speaking countries and Mongolia. Need to reach out to more partners to see how we can support. ASEAN area will continue to be supported by the President. For Spanish speaking countries, Ana is happy to take the lead. Denise is happy to help with MAGHREB (French speaking African countries) as well as CRADAT which is also French speaking.

### **Specific Tasks (pages 3 and 4):**

The President advised the committee that he would continue to provide support to the G20 (item 3) and will cover any gaps once all Members have selected their preferences.

Secretary General expressed a keen interest in Benchmarking OSH Regulations (item 1), working with ILO (items 2 and 5), compiling a framework for delivering regulatory intervention tools (item 7). As Australia is taking on the Secretariat it will be a good opportunity to look at further development of the interactive website (item 12). Last area of interest is for leading the development of forums, webinars and the 50<sup>th</sup> Anniversary (items 13, 15 and 17),

The President highlighted that with the annual forum (item 13), each forum and / or publication is grouped by team or topic. The aim is to host 2 per year. Lots of work for Secretary General to take on but we can discuss out of session how this can be split for the content of the forums with support from a couple of EC Members.

Pál and Denise both expressed an interest in working with the ILO on a framework for training Labour Inspectors (item 5). Secretary General to lead this task.

Pál and Denise also agreed to work together on Migrant Workers webinar (item 15).

The Treasurer may need to look at the Membership (4) as this sits with the Treasurer. The Treasurer mentioned that he will be meeting with the outgoing Treasurer shortly to finalise the transition, and this will give him a good idea on any issues or challenges with Membership.

All EC Members will be involved in planning the 50<sup>th</sup> Anniversary (item 17). The Anniversary will be a whole series of events. This particular topic to be covered in more detail later in the meeting.

### **Actions arising:**

**Action Item 1:** Members to provide to the Secretariat areas they wish to volunteer to lead. Compiled list to be distributed by the Secretariat.

4

*The Members **Noted** the paper on Role of LI in Migrant Workers and **Agreed** to provide comment to Secretariat.*

President introduced the topic and advised that the webinar paper was produced by the previous EC Members. It had been proposed to be a topic at the General Assembly, but it was not possible to arrange the discussion, so a decision was made to

**Members**

hold webinars on this topic to allow Members to have input. Denise and Pál volunteered to take the lead in this area.

First step look will be to review the paper with fresh eyes. All EC members are welcome to comment on this paper. Would like to circulate to Members prior to the webinar so they can provide feedback/comment that can be discussed at the webinar. Denise and Pál can take the feedback and update the material as required.

Timeframe proposed during the meeting:

- 2 weeks for feedback,
- 1 week to redraft before circulating to members,
- 2 weeks to provide final approval of material

Look at presenting the webinar in November 2021. Denise and Pál can discuss specific date with Secretary General and President.

Pál advised that the paper is good, precise, and suggested that the EC Members take it a step further to push this out to labour inspectorates by regions to get practical input. This proposal is for regional discussions after the webinar to build practical knowledge into the theory. Pál to discuss with Denise on planning how to consult with regional partners.

Discussion covered how webinars work. It will be up to the organiser (IALI) to decide what form the webinar take. In the past one EC Member has presented the webinar with different countries to speak on the topic. This is similar to the competency framework process. EC Members who are leading this specific task will decide on the format for the webinar.

**Actions arising:**

**Action item 2:** Members to provide to Secretariat comment or feedback on the paper for development of the webinar.

**Action item 3:** Vice Presidents Denise Derdek and Pál H. Lund to discuss with Secretary General and President dates and format for the webinar and additional regional questions and answers sessions.

5

*The Members **Discussed** the planning for the 50<sup>th</sup> Anniversary and **Agreed** to the creation of the coffee table book.*

The President introduced the topic and provided background on previous EC Members' discussion around planning for the 50<sup>th</sup> Anniversary before opening to the floor for roundtable comments.

**Coffee Table book:**

General agreement was that the book was a good idea. It was mentioned that a similar book was produced for the 25<sup>th</sup> Anniversary. It was agreed a good theme would be the evolution of labour inspection over the past 50 years. Vice President Bernhard volunteered to take lead on the collation of the material and will contact the former President and Treasurer to see what material they may have to contribute.

Vice President Lund proposed a brochure that could be used for wider distribution and compliment the coffee table book.

**50<sup>th</sup> Anniversary Conference:**

**Members**

**VP Derdek, VP Lund, President, and Secretary General**

General agreement for the conference was achieved with most Members expressing a desire for this to be in-person but aware of the challenges currently with COVID travel restrictions. EC Members open to a hybrid formats with more regional events.

Decision required by the EC Members prior to end of 2021 is when the conference will occur, where it will be held and what format it will take.

**Actions arising:**

**Action item 4:** *Members to discuss out of session format for the 50<sup>th</sup> Anniversary with final decisions to be made at the next Executive Committee meeting in December 2021.*

6

*Members **Noted** current Treasurer handover still to be completed.*

The President introduced the topic and enquired of the Treasurer if there were any updates to provide. Treasurer advised that not much to speak of at present. Meeting with outgoing Treasurer due to occur in the next couple of weeks. Understanding is that there are some issues with accuracy of membership payments, once handover has been completed this will be reviewed.

The 3 year budget is still to be developed. Treasurer reported he is happy with the budget for 2021 and will schedule the development of the 2022 budget shortly.

Question asked whether the fee structure would revert back to the normal fee structure. The President advised that the changes to the fee structure due to COVID-19 was that there was an expectation that it would only be for 2021. This will have a big impact on IALI's income and ability to undertake the activities that we would like.

**Actions arising:**

No actions arising from this agenda.

7

*The Members **Noted** the Calendar of Events and the requirement for Members to provide information of any events that they attend as a representative of IALI.*

The President introduced the topic and that as EC Members attend events across the world representing IALI, these events are recorded in the record of events. Example provided by the President who has represented IALI in South East Asia at the 8th ASEAN Conference and presented on the topic of IALI and the Competency Framework. The President also participated in the ASEAN/OSHNET annual meeting. The President has also presented on IBOR and Malaysia's experience with the IBOR assessment. The President asked EC Members if any meetings that they have attended need to be added into the Calendar of Events.

Secretary General advised that he has been invited to speak to ISHPOL about IALI. Secretary General will email details to the President. President advised that slide presentation will be provided to assist with the presentation. Secretary General also advised that he is a member of the Respect@Work

Members

Council looking at sexual violence as a work health and safety risk at work and proposed this as an opportunity for the development of a webinar.

Vice President Ivan Shklovets advised that he will be attending an in-person conference in Armenia on 22 and 23 September 2021. Details to be included into the Calendar.

The Calendar of Events is a living document where any upcoming events and international cooperation can be reported.

Vice President Bernhard enquired about planning for any potential in-person events in 2022 and / or 2023. It was noted that the 2023 World Congress on Safety and Health at Work will be held in Sydney. The President advised that he has been invited to sit on the advisory committee due to experience organising the previous World Congress.

Vice President Ana – our congress will hopefully be an in-person event next year and it would be great if IALI could participate. It has been proposed for either May or October 2022 in Cuenca near Madrid.

Vice President Pál enquired if there are previous presentations specifically about IALI. Secretariat advised that some of these have been uploaded onto the website. If it is not available on the website this will be sourced from the presenters.

**Actions arising:**

**Action item 5:** *Members to provide to the Secretariat any events to be included in the Calendar of Events.*

**Members**

**8**

*Members **Approved** the proposed appointments to IALI.*

The President introduced the topic of Any Other Business (AOB) and provided background on the appointments to be approved by the EC Members.

**Immediate Past President:** Kevin Myers had been the President for the past 2 terms, for a total of 7 years (the additional year is due to COVID). Proposal is to appoint Kevin as Immediate Past President so that he can represent IALI on behalf of the EC, or if a topic arises where he has knowledge, the EC Members can recommend him to represent IALI. It is worth noting that the Immediate Past President has no voting rights and can only attend EC meetings by invitation. There were no objections and Members agreed to appoint Kevin Myers as the Immediate Past President.

**Technical Advisors:** Technical advisors can be appointed for up to 3 per term to provide technical expertise to IALI. Technical Advisors are usually past EC Members who have been helping IALI provide technical expertise to different countries.

The first nominee is Jean Parratt, the previous Treasurer, who is an Occupational Hygienist. There were no objections and Members agreed to the appointment of Jean Parratt.

Vice President Bernhard proposed for appointment Gerd Albracht, who has a specialty in asbestos. Due to his experience as the lead in the Action Plan 12, propose Gerd to be a technical advisor for IALI. This nomination was supported

by the President. There were no objections and Members approved the appointment.

There are usually three Technical Advisors, the EC Members agreed to leave the 3<sup>rd</sup> advisor place vacant and noted that they can nominate a suitable candidate to the role in the future.

**Regional Delegates:** Regional delegates help bring new members to IALI. Vice President Ivan has the most experience, in particular within the Russian speaking countries. The President invited Ivan to provide an outline of the role of regional delegates.

Regional Delegates ensure communication between different partners and IALI. It is the role of Regional Delegates to help expand the number of countries that work with IALI.

There are three proposals for new Regional Delegates:

Zhao Li (USA) has been very active in the G20 OSH network and has brought IALI into this network. It is hopeful that having Zhao Li will bring IALI to USA, Canada, and Mexico. No objections and Members agreed to the appointment.

Zheng Shuangzhong (China) stood for election as EC member for this term but were not successful. China has been active in IALI and has brought IALI into China. China arranged for Regional Inspectorates to get together regularly and have been inviting IALI into these conferences. Zheng ran for EC but lost by 1 vote. Proposing to appoint him as a Regional Delegate for the Asian region. No objection and Members agreed to the appointment.

Locary Hlabanu was an EC Member for the past two terms and regularly represented IALI in English speaking African countries. No objections and Members agreed to the appointment.

**Actions arising:**

**Action item 6:** President and Secretary General to write letters to the approved appointees.

*Members **agreed** to investigate a proposal for IALI to establish a broader presence on social media such as Twitter.*

**Other  
business**

The President opened the floor to any additional general business.

Vice President Ana enquired about the possibility of expanding IALI onto Twitter or LinkedIn to enable IALI to expand our network and advised that she is happy to help. Secretary General supportive of expanding social media presence.

Next meeting will be coordinated later on, November or December if everyone is available. Secretariat work is being handed over to Australia. Outgoing Secretariats Nic and Alvian have been handing over. Secretary General has been happy with the handover.

**Action arising:**

**Action item 7:** Ana to lead proposal for increasing IALI social media presence.

Meeting closed 9:50 UTC

**Secretary  
General and  
President**

**Vice President  
Ana**

Vetted by : Mr Martyn Campbell  
Approved by : Er. Ho Siong Hin  
Date : 15 September 2021



## Actions arising from the Meeting of the EC of IALIA – held on 2 September 2021

Reference / Agenda item	Action	Responsibility	Due Date	Status
1 / 3	Members to provide to the Secretariat areas they wish to volunteer to lead. Compiled list to be distributed by the Secretariat.	Members	4 October 2021	<b>Completed</b>
2 / 4	Members to provide to Secretariat comment or feedback on the paper for development of the webinar.	Members	24 September 2021	<b>Completed</b>
3 / 4	Vice Presidents Denise Derdek and Pål H. Lund to discuss with Secretary General and President dates and format for the webinar and additional regional questions and answers sessions.	Secretary General, VP Derdek, VP Lund	30 September 2021	<i>In progress</i>
4 / 5	<i>Members to discuss out of session format for the 50<sup>th</sup> Anniversary with final decisions to be made at the next Executive Committee meeting in December 2021.</i>	Secretariat	1 November 2021	<b>Completed</b>
5 / 7	<i>Members to provide to the Secretariat any events to be included in the Calendar of Events.</i>	Members	Ongoing	<i>In progress</i>
6 / 8	President and Secretary General to write letters to the approved appointees.	Secretariat	10 September 2021	<b>Complete</b>
7 / Other business	<i>Ana to lead proposal for increasing IALI social media presence.</i>	VP Ana	1 November 2021	<i>In progress</i>

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 Secretary-General: Martyn Campbell, SafeWork SA, 33 Richmond Road, Keswick, SA 5035  
 Treasurer: Christophe Iseli, Secrétariat d'Etat à l'économie SECO, Holzikofenweg 36, 3003 Bern, Switzerland

<http://www.iali-aiit.org/en/index.htm>