



ASSOCIATION INTERNATIONALE DE L'INSPECTION DU TRAVAIL
INTERNATIONAL ASSOCIATION OF LABOUR INSPECTION
ASOCIACION INTERNACIONAL DE LA INSPECCION DE TRABAJO
INTERNATIONALE VEREINIGUNG FUR ARBEITSINSPEKTION

الجمعية العالمية للفقْد الشغل
МЕЖДУНАРОДНАЯ АССОЦИАЦИЯ ИНСПЕКЦИИ ПО ТРУДУ

国际劳动监察协会

Doc No A2284425

**Minutes from the Meeting of the Executive Committee (EC) of the
International Association of Labour Inspection (IALI)
held on Tuesday, 1 March 2022**

via MS TEAMS teleconference

Time:	0903 hrs to 1023 hrs (UTC) 1003 hrs to 1123 hrs (Germany, Spain, Switzerland) 1203 hrs to 1323 hrs (Moscow) 1703 hrs to 1823 hrs (Singapore) 1933 hrs to 2053 hrs (Adelaide)
Present:	Er Ho Siong Hin – President Mr Martyn Campbell – Secretary General Mr Christophe Iseli – Treasurer Dr Bernhard R�ebel – Vice President Ms Ana Ercoreca de la Cruz – Vice President Ms Denise Derdek – Vice President Mr P�al H. Lund – Vice President Mr Ivan Shklovets – Vice President Ms Samantha Peace – Vice President
Apologies:	
Observers:	Mr Danny Tan – Secretariat Mr Scott Brown – Secretariat Mr Heath Bayly – Secretariat Mr Andrew Dunlevey – Manager SafeWork SA Ms Gina Maltman – Team Leader SafeWork SA Matvey Kulev – Consultant Federal Service for Labour and Employment (Rostrud) Alina Pogonina - Translator

Agenda Discussion

1. *Outcome: Members noted the President's welcome.*

Meeting opened at: 7:33

The President opened the meeting and welcomed EC Members. The President opened to the floor for additional agenda items, but no other business was raised. The President advised that there was correspondence received from the Ukraine Member to be raised under Any Other Business.

For Info

2. *Outcome: Members adopted the minutes from the meeting held 2 December 2021 and discussed actions arising.*

The President introduced the topic and enquired from the Secretariat if there were any amendments. Secretariat advised that small word correction proposed by Vice President Ivan Shklovets at agenda item 3.2. EC Members agreed to adopt the minutes.

The President moved onto the actions arising from the meeting and noted that all but 1 had been completed. The President opened to the floor for discussion on certain actions arising. EC Members discussed position papers, with the Secretary General advising that he is progressing his paper on workplace sexual harassment and violence.

Vice President Pål Lund enquired about the possibility of a further webinar on the *Roles of Labour Inspectorates in Respect of Migrant Workers* in English. The President advised that it would be good for the Spanish and French versions of the webinar to be completed prior to undertaking another webinar in English.

The President advised that he provided the attendees' details for the Vision Zero Japan Summit and has pre-recorded a presentation ready for the event.

Action item:

0103 – 1 / 2: Final minutes from EC Meeting held 2 December 2021 to be distributed to EC Members and uploaded onto IALI Website.

0103 – 2 / 2: Secretariat to provide position paper on migrant workers and presentation template to Vice Presidents Denise Derdek and Ana Ercoreca de la Cruz and confirm out of session proposed dates for the French and Spanish webinars.

For Decision

3. *Outcome: Members discussed projects for the 50th anniversary.*

The President introduced the topic and opened to the floor for updates on the progress towards the 50th Anniversary. Vice President Bernhard Raebel provided an update on the coffee table book. The quote, for 60 pages per book and an order of 400 books was €5,500. The quote included layout and design and given the significance of the 50th anniversary the quote is for a hardcover, ensuring the longevity of the book. The plan is for IALI to write the content, with input from past presidents.

Vice President Pål Lund advised that he was still keen to pursue the brochure. An initial quote received came in at €4,000 for 8 pages. Vice President Pål sought endorsement for further quotes up to €2,000. The Treasurer advised that

for 2022 the budget amount for printing has been increased to CHF15,000 so that will be okay.

Action item:

0103 – 3 / 3: Vice Presidents Bernhard and Pål to work with Treasurer on quotes for layout and printing for the coffee table book and brochure.

4. *Outcome: EC Members agreed on a 50th Anniversary logo.*

The President introduced the topic and the top 4 logos highlighting the 50th Anniversary and opened to the floor for discussion. The wording in the tagline '50 Years of Labour Inspection & Safety' was discussed due to suggestion that labour inspection has only been around for 50 years. Suggested wording change to 'promoting labour inspection and safety for 50 years.'

EC Members agreed that logo option 1 was the preferred logo without any tagline. The President advised that the new logo will be used in all official correspondence.

Action item:

0103 – 4 / 4: 50th Anniversary logo to be created into letterhead, email signature block, website and webinar background images.

5. *Outcome: EC Members agreed to the Terms of Reference for Regional Delegates to attend EC Meetings.*

The President introduced the topic of the draft Terms of Reference (ToR) for Regional Delegates and highlighted that this has been shared with EC Members out of session for feedback and comment. The President thanked EC Members for their feedback and requested that the word 'Statute' be updated to Statutes to reflect the correct name of the governing document.

EC Members agreed to the ToR and the President advised the ToR will be distributed to Regional Delegates out of session.

Action item:

0103 – 5 / 5: Terms of Reference, with an accompanying letter, to be sent to Regional Delegates.

6. *Outcome: EC Members agreed to the Regional Alliances of Labour Inspection Survey.*

The President introduced the topic and thanked members for their feedback. The desired outcome for the survey was discussed, including that it is hoped to both increase the understanding of the current regional alliances as well as identify any other alliances. The target audience for the survey will be Regional Delegates and will also be shared with all IALI Members.

Vice President Sam Peace suggested including the survey on the IALI Website to enable Labour Inspectorates who may not be current members to engage with the survey. EC Members agreed to the survey and the President noted that the survey will be distributed once editing has been completed.

Action item:

0103 – 6 / 6: Regional Alliances of Labour Inspection Survey to be finalised and distributed to Regional Delegates, IALI Members, and shared via website and social media.

7. *Outcome: EC Members approved the updates to the Memorandum of Understanding (MOU) and endorsed writing to the International Commission of Occupational Health (ICOH) to seek signing of the updated MOU.*

The President introduced the topic and advised that the original intention was to re-sign the MOU during the recent ICOH conference. While this did not occur, it has provided an opportunity to review the MOU in detail. The President asked the Secretariat to provide an overview of the proposed changes.

The Secretariat highlighted that the MOU was currently in force until March 2026. In its current form, clause 8 has a lack of clarity in terms of how and if the MOU will expire. The updated MOU seeks to remove the ambiguity, in part, establishing a requirement for IALI and ICOH to meet annually to discuss the MOU. The updates also include the non-binding nature of the MOU.

EC Members discussed the updates and agreed to progress the changes with ICOH and to seek an opportunity to sign the updates MOU.

Action item:

0103 – 7 / 7: Letter to be drafted to request of the International Commission on Occupational Health to updates to the MOU and determine an opportunity to sign the updated MOU.

For Noting

8. *Outcome: EC Members noted the updates from the Treasurer.*

The President handed over to the Treasurer to provide an update on IALI accounts for the past 2 years and budget proposal for 2022 and 2023. The Treasurer advised that the membership fee for 2022 year has returned to normal calculations after the reduced fees the previous year.

EC Members discussed the finances and the Treasurer outlined the budget for 2022 has been increased above the 2020 budget to account for expected additional expenditure relating to IALI's 50th Anniversary.

The President requested that the Treasurer also create a half year budget for 2024 as the Annual General Meeting will be held around June 2024. The Treasurer agreed to action.

Action item:

0103 – 8 / 8: Treasurer to update the IALI Budget to include the first 6 months of 2024.

9. *Outcome: EC Members noted the updates to the IALI Calendar of Events.*

The President introduced the topic and handed over to the Secretary General to update the EC Members on the IALI Calendar of Events.

The Secretary General advised EC Members of invitations received for October 2022 from Spain and Poland. The opportunity for some or all EC Members to attend either event was an opportunity for the EC Meeting to be held in-person. EC Members agreed to attend the Spain event and hold the EC Meeting then.

The Secretary General provided information on the invitation to attend an international labour inspection conference from the Chief Labour Inspector for Poland. Vice President's Sam Peace and Pål Lund both expressed a willingness to attend the Poland event.

The Treasurer advised that at this stage the International Labour Organization's (ILO) annual congress in May 2022 will most likely be held as a virtual event. The President advised that he is in talks to have a IALI event to commemorate 50th anniversary. This will be updated once more information becomes available.

The President, with the support from Vice President Sam Peace, suggested a launch, possibly virtual, for the 50th Anniversary covering the achievements of IALI.

Action item:

0103 – 9 / 9: Secretariat to begin planning EC Meeting in Spain.

0103 – 10 / 9: Secretariat to coordinate a virtual launch for the IALI 50th Anniversary.

Any Other Business (AOB)

10. *Outcome: EC Members agreed to consider the correspondence out of session.*

The President introduced the correspondence received from the Ukraine Member and outlined the request. Vice President Ivan Shklovets reminded EC Members that IALI is based on professional principles and as such supported reviewing the matter out of session.

The President thanks Vice President Ivan for his comments and reiterated that any decision from IALI needs to be governed by the Statutes.

The EC Members acknowledged the sensitive nature of the correspondence and decided to deal with the matter out of session.

Action item:

0103 – 11 / 10: EC Members to consider the correspondence from Ukraine and provide a response to the Secretariat.

11. *Outcome: Members noted the closing remarks of the President.*

The President thanked EC Members for their attendance and the meeting closed at 10:23 UTC.

Recorded by : Secretariat
Vetted by : Secretary General
Approved by : President
Date : 7 October 2022



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Actions arising from the Meeting of the EC of IALIA – held on 1 March 2022

Reference / Agenda item	Action	Responsibility	Due Date	Status
0103 – 1 / 2	Final minutes from EC Meeting held 2 December 2021 to be distributed to EC Members and uploaded onto IALI Website.	Secretariat	31 March 2022	Complete
0103 – 2 / 2	Secretariat to provide position paper on migrant workers and presentation template to Vice Presidents Denise Derdek and Ana Ercoreca de la Cruz and confirm out of session proposed dates for the French and Spanish webinars.	Secretariat, VP Denise, & VP Ana	31 March 2022	Complete
0103 – 3 / 3	Vice Presidents Bernhard and Pål to work with Treasurer on quotes for layout and printing for the coffee table book and brochure.	Treasurer, VP Bernhard, VP Pål	15 April 2022	Complete
0103 – 4 / 4	50 th Anniversary logo to be created into letterhead, email signature block, website and webinar background images.	Secretariat	31 March 2022	Complete
0103 – 5 / 5	Terms of Reference, with an accompanying letter, to be sent to Regional Delegates.	Secretariat	31 March 2022	<i>In Progress</i>

President: Ho Siong Hin, Ministry of Manpower, 1500 Bendemeer Rd, Singapore 339946
 Secretary-General: Martyn Campbell, SafeWork SA, 33 Richmond Road, Keswick, SA 5035
 Treasurer: Christophe Iseli, Secrétariat d'Etat à l'économie SECO, Holzikofenweg 36, 3003 Bern, Switzerland

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0103 – 6 / 6	Regional Alliances of Labour Inspection Survey to be finalised and distributed to Regional Delegates, IALI Members, and shared via website and social media.	Secretariat	31 March 2022	Complete
0103 – 7 / 7	Letter to be drafted to request of the International Commission on Occupational Health to updates to the MOU and determine an opportunity to sign the updated MOU.	Secretariat	31 March 2022	Complete
0103 – 8 / 8	IALI Budget to be updated to include the first 6 months of 2024.	Treasurer	31 March 2022	<i>In Progress</i>
0103 – 9 / 9	Begin planning EC Meeting in Spain.	Secretariat	6 October 2022	Complete
0103 – 10 / 9	Coordinate a virtual launch for the IALI 50 th Anniversary.	Secretariat	20 June 2022	Complete
0103 – 11 / 10	Consider the correspondence from Ukraine and provide a response to the Secretariat.	EC Members	9 March 2022	Complete